



Job Description: General Maintenance Worker

Location: Shearwater Resort, Denny Island, British Columbia

Employment Type: Full-Time or Part-Time

Reports To: Project Manager, IT and Operational Support

About Shearwater Resort

Shearwater Resort, owned and operated by the Heiltsuk Nation, is a premier eco-tourism destination located in British Columbia's Great Bear Rainforest. The resort offers a wide range of services, including accommodations, marine facilities, and retail, all supported by essential infrastructure. The General Maintenance Worker plays a vital role in ensuring the resort's facilities and systems operate efficiently, contributing to a safe and welcoming environment for guests and staff.

Position Overview

The General Maintenance Worker is responsible for performing routine maintenance, troubleshooting, and repair tasks across the resort's facilities. This includes basic plumbing, electrical, carpentry, and mechanical work, as well as assisting with water systems and waste management. Reporting to the Project Manager, IT and Operational Support, the General Maintenance Worker ensures the resort's infrastructure is maintained to high standards, supporting smooth operations and guest satisfaction.

Key Responsibilities

Routine Maintenance and Repairs

- Perform general maintenance tasks, including minor plumbing, electrical, carpentry, and mechanical repairs.
- Address maintenance requests from departments promptly and effectively.
- Assist with the setup and teardown of event equipment and facilities as needed.

Water Systems Support

- Assist with the maintenance and operation of the resort's water supply and filtration systems.
- Conduct regular inspections and address minor issues such as leaks or pressure adjustments.
- Support water quality testing and ensure compliance with health and safety standards.

Landfill and Waste Management Support

- Support landfill operations, including waste segregation, recycling, and routine site upkeep.
- Assist in implementing and maintaining sustainable waste management practices.

Preventive Maintenance

- Conduct routine inspections of resort facilities and equipment to identify potential issues.
- Perform scheduled preventive maintenance tasks to minimize breakdowns and ensure longevity of systems.

Safety and Emergency Response

- Respond to maintenance emergencies, such as leaks, power outages, or equipment failures, ensuring minimal disruption to operations.
- Follow all health and safety protocols, using appropriate tools and protective equipment.
- Identify and report safety hazards or risks to the Project Manager.

Collaboration and Support

- Coordinate with other departments to address maintenance needs and prioritize tasks.
- Support larger infrastructure projects or system upgrades as directed by the Project Manager.
- Provide feedback to improve maintenance processes and ensure efficiency.

Qualifications

Education and Experience

- High school diploma or equivalent required; additional training in maintenance, facilities management, or a related field is an asset.
- Minimum of 1–2 years of experience in maintenance or a similar role preferred, but entry-level candidates with relevant skills are welcome to apply.
- Basic knowledge of plumbing, electrical systems, carpentry, and mechanical repairs.

Skills and Competencies

- Strong problem-solving skills and the ability to perform hands-on repairs efficiently.
- Ability to prioritize tasks and manage time effectively in a dynamic environment.
- Proficiency in using hand tools, power tools, and basic maintenance equipment.
- Good communication and teamwork skills for coordinating with other departments.

Key Attributes

- Dependable and self-motivated, with a proactive approach to identifying and resolving issues.
- Adaptability to meet the changing needs of a remote resort environment.
- Commitment to maintaining high safety and quality standards.

Working Conditions

- Based at Shearwater Resort, Denny Island, BC, in a remote and picturesque location.
- Work involves physical activity, including lifting, climbing, working in confined spaces and various weather conditions.
- Flexible schedule, including availability for on-call emergencies, weekends, and holidays, as needed.

Compensation and Benefits

- Competitive hourly wage based on experience.
- Opportunities for professional growth and training in maintenance and facilities management.
- Staff accommodations may be available for the right candidate.
- A unique opportunity to contribute to the resort's operations while enjoying a stunning natural environment.

Disclaimer

The above statements are intended to describe the general nature and level of work expected for this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. Additional tasks may be assigned by the Project Manager, IT and Operational Support, or other members of the leadership team as necessary to meet the operational needs of Shearwater Resort.

How to Apply

Interested candidates are invited to submit their resume and cover letter to hr@shearwater.ca with the subject line "Application: General Maintenance Worker." Applications will be reviewed on a rolling basis until the position is filled.